



Forward Plan October 2025 – January 2026

This Forward Plan contains details of all the key decisions that are planned to be taken by Cabinet and individual Cabinet members over the next four months together with key decisions by officers. It will be updated and published on the Council website www.cheltenham.gov.uk on a monthly basis.

Key Decision

A Key Decision means any decision in exercise of an Executive Function which:

- requires a budget expenditure or saving of £100,000 or more;
- relates to the acquisition or disposal of land or an interest in land with a value in excess of £500,000;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Significant Decision

A Significant Decision means any decision in exercise of a non-Executive Function which:

- requires a budget expenditure or budget saving of £100,000 or more;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Non-key decision

For additional information and completeness the Forward Plan also contains those items to be considered by Cabinet which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet every four weeks. Meetings start at 6pm and are open to the public (with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information). This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Documents submitted to the Cabinet or Cabinet Member(s) for decision will be a formal report, which if public and non-urgent, will be available on www.cheltenham.gov.uk at least 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@cheltenham.gov.uk. Background papers are listed where known in advance.

Documents shown are listed at Cheltenham Borough Council, Municipal Offices, Promenade, Cheltenham, GL50 9SA.

The members of the Cabinet are:

Leader of the Council

Portfolio Holders

Climate Emergency
Economic Development, Wellbeing, Culture and Public Open Space
Finance and Assets
Housing and Customer Services
Major Developments and Housing Delivery
Planning and Building Control
Safety and Communities
Waste, Recycling, Parks, Gardens and Public Green Space

Councillor Richard Pineger
Councillor Izaak Tailford
Councillor Peter Jeffries
Councillor Flo Clucas
Councillor Alisha Lewis
Councillor Mike Collins
Councillor Victoria Atherstone
Councillor Paul Baker

Overview and Scrutiny Committee

The Overview and Scrutiny Committee aims to promote open and transparent decision-making, support democratic accountability and hold the Cabinet to account for its actions.

Contacting us.

For further detailed information or to give your views regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer.

For more information on attending meetings or asking public questions please contact Democratic Services on 01242 264246 or email democratic.services@cheltenham.gov.uk

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
Grant agreement between Cheltenham Borough Council and Gloucestershire Everyman Theatre Company Ltd for the financial year 2025/26	Non Key Decision	Cabinet Member 02/09/25 Economic Development, Wellbeing, Culture and Public Open Space	Cabinet Member Economic Development, Wellbeing, Culture and Public Open Space	Head of Communities, Wellbeing and Partnerships
Corporate Risk Register - update To note the updated Risk Register	Non Key Decision	Cabinet 16/09/25	Leader	Head of Governance, Risk and Assurance

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
Quarterly Budget Monitoring Report - April-June To consider the report.	Non Key Decision	Cabinet 16/09/25	Cabinet Member Finance and Assets	Director of Finance, Assets and Climate (Deputy S151 Officer)
Tenancy Policy and Decant (required move) Policy To update the Tenancy Policy and provide a clear understanding of how social housing tenancies will be offered and managed.	Key Decision	Cabinet 16/09/25	Cabinet Member Housing and Customer Services	Director of Housing, Customer and Community Services
Customer Engagement Strategy - Tenant and Leaseholder Voice Plan To approve the new Customer Engagement Strategy to ensure residents are provided with opportunities and effective support to engage in the management of the council's social housing.	Key Decision	Cabinet 16/09/25	Cabinet Member Housing and Customer Services	Director of Housing, Customer and Community Services
Notification of decisions made by the Community Infrastructure Levy (CIL) Joint Committee To note the decisions of the Community Infrastructure Levy (CIL) Joint Committee 14 July 2025 and in line with the agreed Terms of Reference report this back through each partner council through relevant Cabinet/Committee for the purposes of scrutiny Under the Joint CIL Committee Terms of Reference the decisions of the Joint CIL Committee are to be reported to the respective Cabinet / Executive and for scrutiny purposes	Non Key Decision	Cabinet 16/09/25	Leader	Strategic Infrastructure Planning Manager for CBC, GCC and TBC
Civil Penalties Policy - The Housing and Planning Act 2016 and The Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020 To consider the report.	Non Key Decision	Cabinet 16/09/25	Cabinet Member Housing and Customer Services	Public and Environmental Health Team Leader
2024-25 Overview and Scrutiny Annual Report To consider the report.	Non Key Decision	Council 13/10/25	Jackie Chelin Chair of Member Development Panel	Democratic Services Team Leader

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
Interim review of polling districts, polling places, and polling stations for St Mark's Ward To consider the recommendations	Non Key Decision	Council 13/10/25	Peter Jeffries Deputy Leader of the Council and Cabinet Member for Finance and Assets	Deputy Chief Executive (Section 151 Officer)
2024-25 Audit, Compliance and Governance Annual Report To note the report.	Non Key Decision	Council 13/10/25	Adrian Bamford Chair of Audit, Compliance and Governance	Deputy Chief Executive (Section 151 Officer)
Community Governance Review To consider the recommendations	Non Key Decision	Council 13/10/25	Rowena Hay Leader of the Council	Director of Governance, Housing and Communities
Independent Remuneration Panel To consider the recommendations	Non Key Decision	Council 13/10/25	Rowena Hay Leader of the Council	Director of Governance, Housing and Communities
To dispose of the Municipal Offices To dispose of the Municipal Offices, following Cabinet and Council recommendations, July 2023.	Key Decision Fully exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet 21/10/25	Cabinet Member Finance and Assets	
Approval of Budget Strategy, Process and Timetable	Non Key Decision	Cabinet 21/10/25	Cabinet Member Finance and Assets	Director of Finance, Assets and Climate (Deputy S151 Officer)
Nature Recovery Supplementary Planning Document (SPD) To approve the draft Nature Recovery SPD for public consultation.	Non Key Decision	Cabinet 21/10/25	Cabinet Member Planning and Building Control	Interim Planning Policy Team Leader
Rent Support Grant for Leckhampton Rovers FC To approve the award of a rent support grant to Leckhampton Rovers	Non Key Decision	Cabinet 21/10/25	Cabinet Member Finance and Assets	Head of Communities, Wellbeing and Partnerships

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Football Club				
Markets and The Cheltenham Improvement Act, 1852 To seek a resolution in accordance with section 239 of the Local Government Act 1972 to promote a new private bill before parliament for the purpose of regulating markets in the borough.	Non Key Decision	Council 17/11/25 Cabinet 18/11/25	Cabinet Member Safety and Communities	Head of Public Protection and DEPLO
Local Government Reorganisation Business Case To consider the business case for local government reorganisation	Key Decision	Council 17/11/25 Cabinet 18/11/25	Rowena Hay Leader of the Council	Chief Executive
Rent Support Grant for Whaddon United FC To approve the award of a rent support grant to Whaddon United Football Club	Non Key Decision	Cabinet 18/11/25	Cabinet Member Finance and Assets	Head of Communities, Wellbeing and Partnerships
Safeguarding Policy To adopt a revised safeguarding policy to fully align safeguarding across the organisation including the incorporation of additional good practise around digital images, escalation and file retention.	Non Key Decision	Cabinet 18/11/25	Cabinet Member Safety and Communities	Director of Housing, Customer and Community Services
Domestic Abuse Policy To agree a separate domestic abuse policy that covers the council's additional housing considerations.	Non Key Decision	Cabinet 18/11/25	Cabinet Member Safety and Communities	Director of Housing, Customer and Community Services
Community Infrastructure Levy (CIL) Joint Committee Host Authority and Terms of Reference Review Recommendations <ol style="list-style-type: none"> 1. Tewkesbury Borough Council remain the Host Authority for the CIL Joint Committee 2. No change required to the CIL Joint Committee Terms of Reference v3 November 2023 (other than minor 	Non Key Decision	Cabinet 18/11/25	Leader	Director of Community & Economic Development

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<p>clarification points)</p> <p>The CIL Joint Committee Terms of Reference require the host authority and the Terms of Reference to be reviewed at minimum every two years. They were put in place through December 2023 to January 2024 through decision by Council at each of the three district councils involved.</p>				
<p>Publication of the Infrastructure Funding Statement and CIL Rate Summary Statement</p> <p>To approve the Infrastructure Funding Statement and CIL Rate Summary Statement</p>	Non Key Decision	Cabinet 18/11/25	Cabinet Member Planning and Building Control	Director of Community & Economic Development
<p>Gloucestershire Local Growth Plan</p> <p>To endorse the Gloucestershire Local Growth Plan</p>	Non Key Decision	Cabinet 18/11/25	Cabinet Member Economic Development, Wellbeing, Culture and Public Open Space	Head of Place Marketing and Inward Investment
<p>Cheltenham Tree Strategy</p> <p>To consider the Tree Strategy, which sets out the council's approach to managing, preserving, and expanding tree cover across Cheltenham.</p>	Non Key Decision	Cabinet 18/11/25	Cabinet Member Planning and Building Control	Tree Officer
<p>Suitable Alternative Natural Greenspace (SANGs) Action Plan</p> <p>To consider the recommendations.</p>	Non Key Decision	Cabinet 18/11/25	Cabinet Member Waste, Recycling, Parks, Gardens and Green Open Space	Parks and Public Realm Manager
<p>Quarterly Budget Monitoring Report, July-September</p> <p>To consider the report.</p>	Non Key Decision	Cabinet 18/11/25	Cabinet Member Finance and Assets	Director of Finance, Assets and Climate (Deputy S151 Officer)
<p>Licensing Act 2003 - policy review</p> <p>To consider the recommendations prior to adoption by Full Council</p>	Non Key Decision	<p>Cabinet 18/11/25</p> <p>Council 15/12/25</p>	Cabinet Member Safety and Communities	Licensing and Public Protection Manager
<p>Review of Sexual Entertainment Venue Policy</p>	Non Key Decision	Cabinet 18/11/25	Cabinet Member Safety and Communities	Cabinet Member for Safety and Communities

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		Council 15/12/25		
Street Scene Policy To adopt the policy, following consultation.	Non Key Decision	Cabinet 18/11/25 Council 15/12/25	Cabinet Member Safety and Communities	Licensing and Public Protection Manager
Pavement Licensing Policy To adopt the policy following consultation.	Non Key Decision	Cabinet 18/11/25 Council 15/12/25	Cabinet Member Safety and Communities	Licensing and Public Protection Manager
Taxi Policy (Vehicles) Review To consider the recommendations	Non Key Decision	Cabinet 18/11/25 Council 15/12/25	Cabinet Member Safety and Communities	Licensing and Public Protection Manager
No Child Left Behind Annual Report To note the report.	Non Key Decision	Council 12/25	Cabinet Member Safety and Communities	Head of Communities, Wellbeing and Partnerships
Hackney Carriage Byelaws To adopt the byelaws following the recommendation of Licensing Committee	Non Key Decision	Council 15/12/25	Cabinet Member Safety and Communities	Licensing and Public Protection Manager
Annual Local Council Tax Support Scheme To consider the report.	Non Key Decision	Council 15/12/25	Cabinet Member Finance and Assets	Head of Revenues and Benefits
Cheltenham Borough Council's Greenhouse Gas Emission Report: 2024-25 To consider the report.	Non Key Decision	Council 15/12/25	Cabinet Member Climate Emergency	Climate Emergency Officer
Half-yearly Treasury Management Report To consider the report.	Non Key Decision	Council 15/12/25 Cabinet 16/12/25	Cabinet Member Finance and Assets	Capital and Treasury Management Accountant

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date		Cabinet Member	Lead Officer
Interim Budget Proposals for General Fund and HRA To consider the report	Non Key Decision	Cabinet	16/12/25	Cabinet Member Finance and Assets	Director of Finance, Assets and Climate (Deputy S151 Officer)
Youth Voice - NCLB Year of Youth Action report To endorse the final report on the No Child Left Behind Year of Youth Action outcomes and agree the next steps for 2026	Non Key Decision	Cabinet	16/12/25	Cabinet Member Safety and Communities	Head of Communities, Wellbeing and Partnerships
Policy updates : Rent Setting, Voids, Recharge, Repairs, Mobility Scooter, E-Scooter/Bikes Policies To update the policies and provide a clear understanding of how social housing will be managed.	Non Key Decision Open	Cabinet	16/12/25	Cabinet Member Housing and Customer Services	Director of Governance, Housing and Communities
Golden Valley Innovation Centre - Management Agreement To consider the recommendations	Key Decision Part exempt 3, 5 Information relating to the financial or business affairs of any particular person (including the authority holding that information) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	Cabinet Council	27/01/26 27/02/26	Cabinet Member Major Developments and Housing Delivery	Head of Development - Major Developments & Regeneration
Quarterly Budget Monitoring Report, October-December	Non Key Decision	Cabinet	24/02/26	Cabinet Member Finance and Assets	Chief Executive, Cheltenham Trust
Final Housing Revenue Account (HRA) - Revised Budget To consider the report.	Key Decision	Cabinet Council	24/02/26 27/02/26	Cabinet Member Finance and Assets	Deputy Chief Executive (Section 151 Officer)
Final General Fund Revenue and Capital Budget Proposals To consider the report.	Key Decision	Cabinet Council	24/02/26 27/02/26	Cabinet Member Finance and Assets	Deputy Chief Executive (Section 151 Officer)

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
Council Tax Resolution To consider the report.	Key Decision	Council 27/02/26	Cabinet Member Finance and Assets	Head of Revenues and Benefits
Council Diary 2026-27 To approve the recommendations.	Non Key Decision	Council 27/02/26	Leader	Democratic Services Team Leader
Capital Non-Treasury Investment, Treasury Management and MRP Strategies and Statements To consider the report.	Non Key Decision	Council 23/03/26	Cabinet Member Finance and Assets	Director of Finance, Assets and Climate (Deputy S151 Officer)
Street Trading Policy To adopt the policy following consultation	Non Key Decision	Cabinet 14/04/26	Cabinet Member Safety and Communities	Licensing and Public Protection Manager
Election of Honorary Freeman	Non Key Decision	Council 18/05/26	Leader	Chief Executive
Granting the Freedom of the Borough To grant the Freedom of the Borough	Non Key Decision	Council 18/05/26		Chief Executive